



Albemarle Counseling Associates, PLLC

106 Caty Lane

Charlottesville, VA 22901

voice 434.978.3900 fax 434.978.3933

Yes No

ACTIVE Client

Date Made Inactive

Date of

Date of 1st Appointment

Time of 1st Appointment

AM PM

Archived Yes No

BOX #

Initial Call

CLIENT INFORMATION:

First Name	MI	Last Name	Preferred Name
SSN	DOB		

Insured's INFO (if different):

Name	SSN	DOB
Insurance ID	Insurance GP	
Address	City	State Zip
Home #	Work #	Cell #
Employer		

HOME INFORMATION:

Street Address	Apt #	Home Phone	Messages OK?	<input type="checkbox"/> YE <input type="checkbox"/> NO
City	State	Zip	Cell Phone	Messages OK?
				<input type="checkbox"/> YE <input type="checkbox"/> NO
				E-Mail address

WORK INFORMATION:

Employer	Yrs Employed	Work Phone	Extension	Messages OK?	<input type="checkbox"/> YE <input type="checkbox"/> NO
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REFERRAL & INSURANCE INFORMATION:

Referral	Insurance	Insurance ID
		Insurance GP #
		Copay

MEDICAL INFORMATION:

Primary Care Physician	Psychiatrist
PCP Phone	Psychiatrist Phone
Current Meds/ Dosages	Known Allergies

Emergency Contact Name _ Emergency Contact Phone Number